

Interim Performance Management Programme (PMP) Form

To be used as outlined in OPM Circular No 23/2015

Information Protected - Personal information provided on this application form is protected, and used in accordance with the provisions of the Data Protection Act.

Surname

Name

Identity Card Number

Substantive Grade

Position (if any)

Appraisal Period from:/...../.....

Appraisal Period to:/...../.....

Overall Rating

Insert the overall rating of the employee's performance for the entire 6-month period

Employee's Comments

Supervisor's Comments

Next Level Supervisor's Comments

Supervisor

Signature

Name in Blocks

Grade/Position/Scale

Next Level Supervisor

Signature

Name in Blocks

Grade/Position/Scale

Officer

Signature

Name in Blocks

Grade/Position/Scale

The information shown on this form will be used for performance appraisal purposes by the employing department and for promotion/progression purposes by the Public Administration HR Office (PAHRO) and the Public Service Commission (PSC).